

WYOMING ARTS COUNCIL
Subgrantee Award Agreement

Organization Name (if applicable): Apricot 2
Individual Name (if applicable): Karen Merklin
Organization EIN (not applicable for Individuals): 098234458
Address: 2301 Central
City/State/Zip: cheyenne/Wyoming/82002
Grant Category: Community Support Grant
Award Amount: \$0.00
Project Dates: -
Project Title:

Fiscal Sponsor (only if applicable):

Fiscal Sponsor Organization:
Fiscal Sponsor EIN:
Fiscal Sponsor Address: **City/State/Zip:** ,

PAYMENT OF FUNDS

The Wyoming Arts Council (WAC) is the Grantee of funds from the National Endowment for the Arts (NEA). The Applicant is considered the Subgrantee unless a Fiscal Sponsor is used who then becomes the Subgrantee. The WAC will initiate payment in full for all grants and fellowships in the first available check run after this signed Subgrantee Award Agreement (Agreement) has been returned. Payments for projects taking place in July will be issued after August 1st. All funds must be expended by June 30th of the fiscal year in which they are issued (fiscal years are July 1 – June 30).

AGREEMENT FOR FUNDING

1. STATE AND FEDERAL INFORMATION FOR RECIPIENTS OF FUNDS

A. Individuals

As a recipient of a WAC grant or fellowship, the Subgrantee or Individual is subject to the following conditions in order to receive funding. Individual Subgrantees must review and comply with the requirements in the General Provisions in Attachment A and Attachment B, which outline federal provisions and requirements of the Attorney General of the State of Wyoming. Visual Arts Fellowships Subgrantees will have additional requirements and opportunities as outlined in Attachment C. All attachments can be found at: www.wyomingartscouncil.org/grants/guidelines-requirements. This Agreement for funding is binding on the individual, his/her successors, transferees, and assignees.

B. Organizations

As a recipient of a WAC grant, organizations are subject to the following conditions in order to receive funding. Subgrantee Organization or Fiscal Sponsor must review and comply with the requirements in the General Provisions in Attachment A and Attachment B, which outline federal provisions and requirements of the Attorney General of the State of Wyoming. All attachments can be found at: www.wyomingartscouncil.org/grants/guidelines-requirements. This Agreement for funding is binding on the individual, his/her successors, transferees, and assignees.

1) Incorporation

All recipients of WAC/NEA funding must be currently incorporated as a nonprofit with 501(c)(3) tax-exempt status with the Internal Revenue Service (IRS), or must be an agency of municipal, county or state government, or accredited educational institutions. If a Fiscal Sponsor is used, it must meet this same criteria.

2) Federal Matching Funds

Federal funds received through the WAC/NEA grants may not be matched through other Federal grants, programs, or revenues. The WAC may grant state funds to those Subgrantees using federal funds as a match. Please contact the WAC immediately if you have federal funds as a match to your WAC/NEA grant.

2. CREDITING

All published materials, radio and TV announcements created by the Subgrantee in recognition of this award must include the WAC logo and the following credit: "Supported in part by an award from the Wyoming Arts Council through funding from the National Endowment for the Arts." Logos and additional credit information can be found at www.wyomingartscouncil.org/grants/logos.

3. CHANGES TO GRANT

Any changes to the original grant of the WAC/NEA funds must be approved by the WAC prior to the change and submitted in writing.

4. FINAL REPORT

Final Reports are required for all grants and fellowships and must be submitted in full within sixty (60) days of the project end date

5. AUDIT

If Federal funds were re-granted for this award, the amount of federal funding, the CFDA Title and Number, award name and the name of the federal agency will be indicated in the award letter to enable recipient to meet audit requirement of OMB Circular A-133. The WAC and its representatives shall, upon request, have access to any books, documents, papers, and records of the Agreement or which are pertinent to this Agreement. Complete records for all grants and fellowships must be kept on file for three (3) years following completion of the project. Documentation must be kept on the source and nature of matching funds, in-kind contributions, and earned income

6. ENTIRETY OF AGREEMENT

This Agreement, consisting of three (3) letter sized pages, and the linked attachments, represent the entire and integrated Agreement between the parties and supercede all prior negotiations, representations, and agreements, whether written or oral.

PLEASE READ ENTIRE DOCUMENT AND ATTACHMENT(S) BEFORE SIGNING

All signatures must be in blue ink

By signing this Agreement, the WAC and individual or organization representatives certify they have read and understood, have the authority to sign, and agree to be bound by the terms of the Agreement, including all linked attachments incorporated by reference and expressly made a part hereof.

Michael Lange-Wyoming Arts Council Executive Director

Date

Attorney General's Office Approval as to Form

Date

Individual Award Signature	
Individual Award Recipient Signature	Date

Applicant Organization Must Provide Two Different Signatures	
If using a Fiscal Sponsor, 2 nd signature must be a Legal Representative of the Fiscal Sponsor	
Signature of Subgrantee Project Director, Grant Seeker or Grant Contact	Date
Signature of Subgrantee President, Chairperson, Director or Fiscal Sponsor	Date

Return signed original Agreement to: Wyoming Arts Council
2301 Central Avenue, Cheyenne, WY 82002, Barrett Building/2nd Floor

Retain a copy of Award Agreement for your records.