

## Professional Development/Career Advancement Grant Evaluation Criteria

The Wyoming Arts Council Professional Development and Career Advancement grant distributes financial support on a “fund/no fund” model using the following evaluation criteria. If an applicant meets the following criteria the grant will be awarded until all funding for the grant category is expended. Applicants are encouraged to apply early.

### **Artistic Activity and Involvement**

- Describe your professional and/or volunteer career in the arts. Please include whether you are an individual artist or are affiliated with an arts organization.

#### Evaluation Criteria

-Does the applicant clearly explain what they do and where they are in their career path?

### **Project Description**

- Describe, in detail, the project or activities you hope to undertake with the funds from this grant.
- Identify artists, arts professionals, consultants, or others who will be involved and explain what their role will be.

#### Evaluation Criteria

-Is the professional development opportunity clearly outlined?

-If others are involved, are they clearly outlined and are they relevant to the project?

### **Professional Development and Career Advancement**

- What do you hope to accomplish by participating in the project or activity?
- How does participating in the project or activity further your career or professional development?
- Why is this important to your career advancement or professional development?

#### Evaluation Criteria

-Is it evident that the professional development opportunity will benefit the applicant’s career?

-Does the applicant demonstrate forward thinking planning and goals for their career?

-Is the project or activity relevant to the applicant’s career?

### **Budget**

#### Evaluation Criteria

-Do the income and expenses totals match?

### **Support Materials**

- Resume (required)
- Work Samples (if applicable)
- Additional Materials (conference flyers, agendas, marketing materials)

#### Evaluation Criteria

-Do the support materials provide additional and appropriate information about the applicant, their work, or the project or activity?