Professional Development/Career Advancement Grant Evaluation Criteria

The Wyoming Arts Council Professional Development and Career Advancement Grant distributes financial support based on scores assigned by a panel of experts and arts professionals on a "Fund/No Fund" model using the evaluation criteria. Grants will be awarded until funding is expended. Applicants are encouraged to apply early.

Project Description

- Describe, in detail, the project or activities you plan to undertake with the funds from this grant.
- Identify artists, arts professionals, consultants, or others who will be involved and explain what their role will be.

Evaluation Criteria = up to 15 points

- ➢ Is the professional development opportunity clearly outlined?
- ➢ If others are involved, are they clearly outlined and are they relevant to the project?

Artistic Activity and Involvement

- Describe your professional and/or volunteer career in the arts.
- Include whether you are an individual artist or are affiliated with an arts organization.

Evaluation Criteria = up to 15 points

- ➢ Does the applicant clearly explain what they do and where they are in their career path?

Professional Development and Career Advancement

- What are the tangible outcomes you will accomplish by participating in the project or activity?
- How does participating in the project or activity further your career or professional development?
- Why is this important to your career advancement or professional development?

Evaluation Criteria = up to 25 points

- ➢ Is it evident that the professional development opportunity will benefit the applicant's career?
- ➢ Does the applicant demonstrate forward thinking planning and goals for their career?
- ➢ Is the project or activity relevant to the applicant's career?

Support Materials

- Resume (required)
- Work Samples (if applicable)
- Additional Materials (conference flyers, agendas, marketing materials)

Evaluation Criteria = up to 15 points

- ➢ Do the support materials provide additional and appropriate information about the applicant, their work, or the project or activity?

Budget

- Budget Narrative - Please provide a breakdown of how the grant funding will be spent.

Evaluation Criteria = up to 15 points

- ➢ Does the narrative clearly outline and explain the expenses?
- ➢ Do the expenses and grant amount requested align with the proposal request?

Demonstrated Need and Outcomes

- Overall quality of the application, clearly demonstrated need, and clear tangible outcomes for the proposed project or activities.

Evaluation Criteria = up to 15 points

- ➢ Does the proposal overall demonstrate a clear need for professional development?
- ➢ Are the tangible outcomes clearly outlined?
- ➢ Overall, does the application demonstrate artistic merit or excellence?

3/9/26 update